



Quality Improvement Activity			
Practice name:		Start date:	End date:
Quality improvement activity:			
<b>Goal</b> <i>What are we trying to accomplish?</i>			
<b>Change ideas</b> <i>What change can we make that will result in an improvement?</i>			
<b>Benchmark</b> <i>What is our current data saying?</i>			
<b>Measures</b> <i>What data will we use to track our improvement?</i>			



Quality Improvement Team			
Name		Name	
Role / responsibilities		Role / responsibilities	
Name		Name	
Role / responsibilities		Role / responsibilities	

Plan	Do	Study	Act
	<ul style="list-style-type: none"> <li>• <i>Did we do it?</i></li> <li>• <i>What happened along the way?</i></li> <li>• <i>Unexpected problems?</i></li> <li>• <i>Implement the plan and record observations.</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>What did/didn't work well?</i></li> <li>• <i>Review/reflect on results.</i></li> <li>• <i>Lessons learnt.</i></li> <li>• <i>Analyse and learn from the results.</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Next steps?</i></li> <li>• <i>Review or extend activity?</i></li> <li>• <i>If the activity was successful, consider how to adopt the change. If it was not successful, refine the plan based on your learnings and commence the cycle again.</i></li> </ul>