

# Disaster Preparedness in General Practice

RACGP CPD Approved Activity in the 2023-25 triennium. Activity No.: 972148 (3.0 hours MO)

ACRRM CPD Approved PDP Activity No.: 34451 (3.0 hours MO)

## WORKSHEET

<b>Name of person completing this activity:</b>	
<b>RACGP or ACRRM CPD Number (if applicable):</b>	
<b>Practice Name:</b>	

<b>Do you have a business continuity plan?</b>	
<b>If yes, who in your practice is responsible for reviewing and updating your plan?</b>	
<b>If no, what are the barriers to completing a plan?</b>	

<b>Do you have an emergency response plan?</b>	
<b>If yes, who in your practice is responsible for reviewing and updating it?</b>	
<b>And, when was the last time the plan was updated?</b>	
<b>If no, what are the barriers to completing a plan?</b>	

<b>Do you have a communications plan?</b>		
<b>In an emergency/disaster situation, what communication method(s) will you use to communicate with:</b>	Your Staff	
	Your Patients	

<p><b>Briefly outline how your practice would manage any new, emergency patients, arriving as 'walk-ins' with no history or identification?</b></p>	
<p><b>If your practice was asked by a combat agency (e.g. NSW Rural Fire Service) for a contact list of your vulnerable patients, would you be able to provide this?</b></p>	
<p><i>Vulnerable patients may be those who are oxygen dependent, require dialysis, have mobility issues e.g. wheelchair dependent, are socially isolated or unable to understand warnings.</i></p>	
<p><b>If yes, how or where is this information recorded?</b></p>	
<p><b>Has your practice provided 'all staff' training on its emergency response plans?</b></p>	
<p><b>How are new staff members apprised of your practice's emergency response plans?</b></p>	

Please return your completed worksheet to [rjohnson@coordinare.org.au](mailto:rjohnson@coordinare.org.au) as evidence for your CPD hours to be credited and/or a certificate to be provided.